



Emergency Notification System

Family Access of Newton has recently implemented an Emergency Notification System (ENS) whereby we can send out alerts to parents, staff and other regular visitors. This system will be used strictly for important notifications such as school closing or other emergency issues and NOT for the usual email traffic. Therefore, if you would like to know when the building may be closed in an emergency, it is important that you opt-in and sign up to the service.

We may send emails, voice messages, and/or text to your home, office, cell phone, tablet, as you choose. You may have up to 6 phones listed and can receive text on any you choose. You can also have several email addresses.

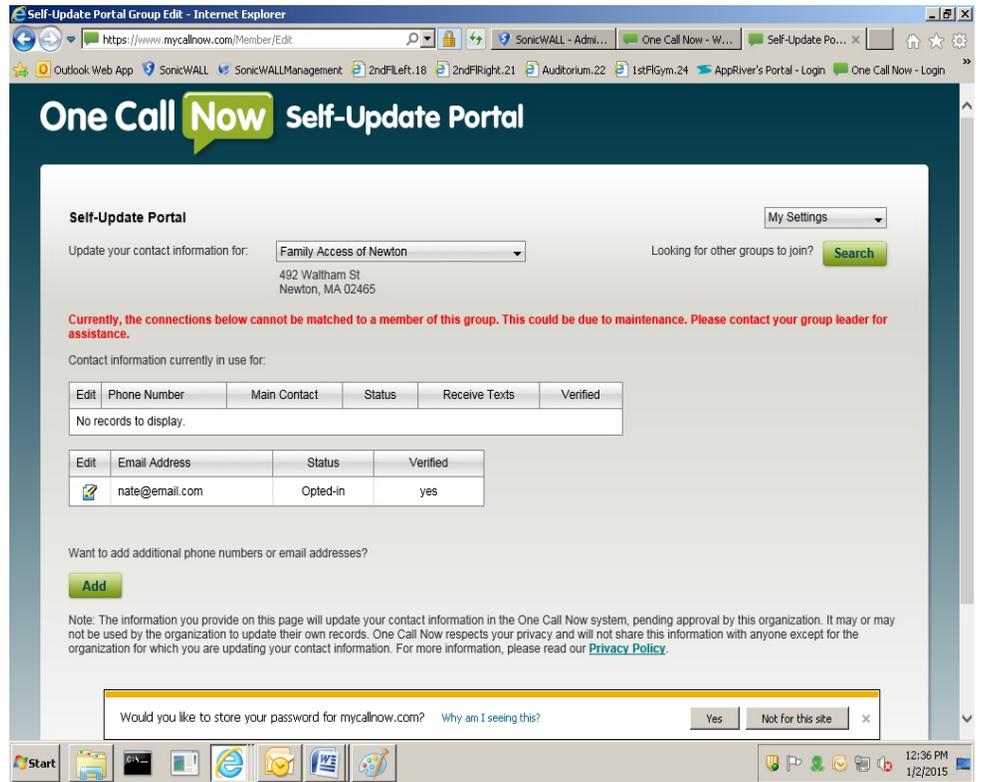
To sign up or manage an existing account, please [click here to access One Call Now](#).

Below is a description of the signup web site. The sign up is self-explanatory for the most part.

The first page is the portal, where you click on the button marked SIGN UP. Once you have an account on the system, you will be able to return here to manage your phones or email addresses.

A screenshot of a web browser displaying the "One Call Now Self-Update Portal". The browser's address bar shows the URL "https://www.mycallnow.com/Home/LandingPage". The page has a dark blue header with the "One Call Now" logo and the text "Self-Update Portal". Below the header, there is a large image of a smiling woman looking at her smartphone. To the right of the image, the text reads "Update your contact information for Family Access of Newton". Below this, there is a message: "We've made some enhancements!" with a question mark icon. The page contains a login form with fields for "Email Address:" and "Password:", a "Forgot password?" link, and a "Sign In" button. There is also a checkbox for "Remember Email Address" and a "Sign Up" button. A note states: "First time users, click the Sign Up button." At the bottom left, there is a "Welcome" section with the text "to the Self-Update Portal by One Call Now" and "...a place to add or update your contact information for your group." Below this, it says "Self-Update Portal is a secure, convenient tool to keep your contact information up-to-date so you don't miss out on current events, news, and emergency alerts." The browser's taskbar at the bottom shows the Start button, several application icons, and the system tray with the date and time "12:34 PM 1/2/2015".

The second page shows you what you have currently registered on the system. This first view will be empty until you enter a phone or email address. The first time you are here, click on the ADD button to start adding numbers and/or emails.



The third page is where you add numbers and/or emails. NOTE that you will receive an email or a phone call to confirm the email address or phone number you enter. You will also receive a text message requesting confirmation, if you select to have text sent to your phone.

You may add several numbers and emails and you can change these at any time.

